

Advanced Shipping Notification (ASN)
Training

Vestas Digital Procurement





### **PURPOSE**

Introduce you to
Advanced Shipping Notifications
(ASN)

&

Build your capabilities in creating and managing ASN

## **VISION**

Our vision is to enable **collaboration and transparency** through a shared
and easily accessible platform(s) to
further **strengthen relationships** with
our suppliers from a quality
perspective.





#### KEY POTENTIAL BENEFITS FOR SUPPLIERS





# Shared data between Supplier & Vestas

With ASN, Supplier share the same administrative and trading data with Vestas

This data transparency improves a supplier's accuracy and transparency in product tracing and claims of loss or poor quality

Once a shipment has been delivered, suppliers can receive a goods receipt in Ariba which serves as a proof of delivery



# Accurate measure of supplier performance

The improved data efficiency will support accurate measure of a supplier's delivery performance

A supplier's performance is measured based on the on-time delivery. ASN aids in measuring the on-time delivery more accurately



# Higher efficiency & Real time data transfer

ASN improves the quality and efficiency of goods delivery so Vestas and a supplier can align mutually on deliveries

Shipments will be tracked in real-time by both Vestas and Suppliers

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Supplier's on-time payment is improved as efficiency in goods delivery leads to faster invoice processing



#### WHAT IS ASN? WHY USE ASN?

#### WHEN TO USE ASN?



- An Advanced Shipping Notification is information about the delivery of an order
- An Advanced Shipping Notification is prepared by a supplier and it is sent to Vestas via Ariba
- An Advanced Shipping Notification contains details about:
  - Which orders are being shipped?
  - Which items are being shipped and how many?
  - When will the order(s) arrive?
  - What is the carrier's e.g. FedEx, UPS or DHL tracking number?
  - Identification information of the goods to be delivered like batch numbers and / or serial numbers.



- Meeting the contractual compliance requirements by using Ariba for supplier collaboration with Vestas
- If ASN is not created by Supplier, Vestas will not be able to proceed with goods receipt which can impact Supplier payments
- Higher data quality/accuracy by enabling data entry and update for deliveries by suppliers
- Efficiency gain related to manual workload and inbound planning by automation of data flow.
- Higher data visibility/transparency to support product tracking



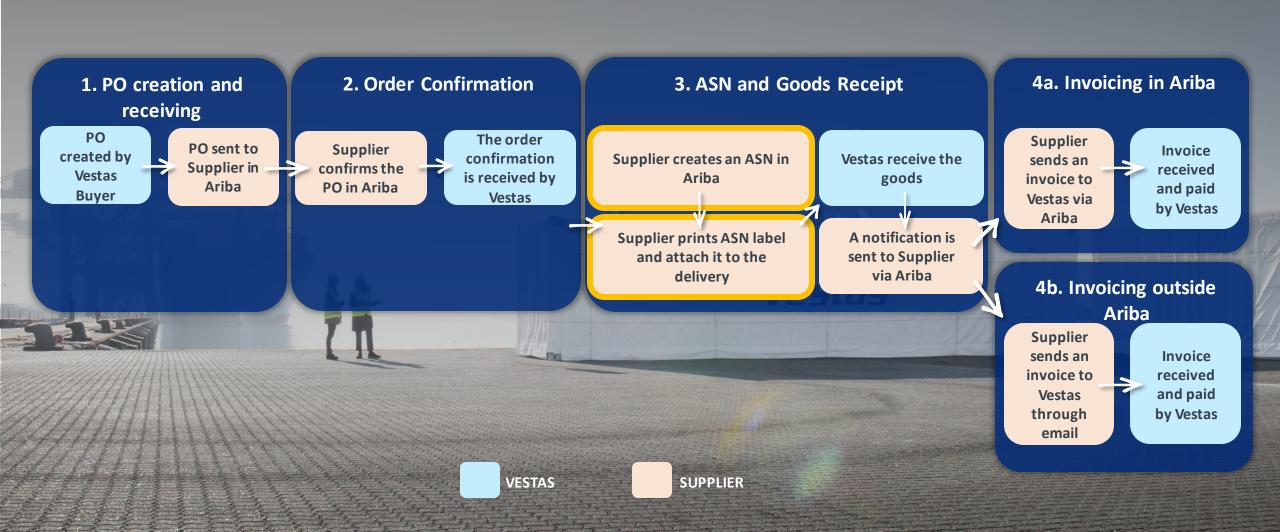
- Supplier should send the ASN to Vestas before the shipping of the order of physical goods (both direct & indirect)\*
- An ASN must be sent as close as possible to the actual shipping date to reflect the final delivery information. Once an ASN has been generated, it cannot be reversed.
- As soon as the ASN is sent, Vestas can start the preparation for receiving the delivery
- Pre-requisites: Supplier Onboarded to Ariba and receiving POs and sending Order Confirmations via Ariba

\*materials with VUI excluded in MVP

# The Digital Purchase Order & Invoice Process



Below, you can see where in the Purchase Order(PO) & Invoice process ASN is placed



Vestas Digital Procurement Advanced Shipping Notification



# HOW TO CREATE ENTIRE ORDER CONFIRMATIONS & LINE LEVEL CONFIRMATIONS









# HOW TO CREATE ASN FOR MULTIPLE PURCHASE ORDERS WITH DIFFERENT LINE ITEMS













#### **ACTIONS BY YOU**

- Begin creating ASN when shipping orders to Vestas
- Familiarize yourself with the training material on the <u>Vestas.com</u>

#### **GOING FORWARD**

Information about **ASN** updates will be provided to you on an ongoing basis





